

**Custom Order Request Form**

**PERSONAL INFORMATION:**

Date of Request: \_\_\_\_\_

Your Company (if applicable): \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**ORDER INFORMATION:**

When will you need this order completed by? \_\_\_\_\_

Will you be re-selling these items? \_\_\_\_\_

Do you have a Resale Certificate or Tax Exemption Certificate? \_\_\_\_\_

**Description of work requested:** (Please fill out below)

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### **POLICIES:**

- A customization fee of \$25 applies to all orders.
- A custom order may be for any number of items. To qualify for wholesale pricing, a minimum of 20 items must be ordered. Standard pricing starts at \$18.00 per candle. Wholesale pricing starts at \$12.50 per candle.
- Please allow up to two weeks for your order to be completed depending on how many items are requested.
- If your order is accepted, you will receive an email with the next steps to fulfill your order.
- Payment plans may be accepted.

**Email completed form to [StageLightCandleCo@gmail.com](mailto:StageLightCandleCo@gmail.com)**